



**Spelthorne
Borough Council**

Council Meeting
Thursday, 19 December 2019



11 December 2019

Please reply to:

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To the Councillors of Spelthorne Borough Council

I hereby summon you to attend a meeting of the Council to be held in the **Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames** on **Thursday, 19 December 2019** commencing at **7.30 pm** for the transaction of the following business.

Daniel Mouawad
Chief Executive

Councillors are encouraged to wear their badge of past office at the Council meeting.

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Council meeting.

For those Councillors wishing to participate, prayers will be said in the Leader's office starting at 7pm.

AGENDA

Description	Page nos.
1. Apologies for absence To receive any apologies for non-attendance.	
2. Minutes To confirm as a correct record the minutes of the Council meeting held on 24 October 2019.	9 - 26
3. Disclosures of Interest To receive any disclosures of interest from Councillors in accordance with the Council's Code of Conduct for Members.	
4. Announcements from the Deputy Mayor To receive any announcements from the Deputy Mayor.	
5. Announcements from the Leader To receive any announcements from the Leader.	
6. Announcements from the Chief Executive To receive any announcements from the Chief Executive.	
7. Questions from members of the public The Leader, or his nominee, to answer any questions raised by members of the public in accordance with Standing Order 14. <i>Note: the deadline for questions to be considered at this meeting is 12 noon on Thursday 12 December 2019.</i>	
8. Petitions To receive any petitions from members of the public.	
9. Review of Polling Districts, Polling Places and Polling Stations To consider the report from the Returning Officer on a review of Polling Districts, Polling Places and Polling Stations.	27 - 60
10. Appointment of Monitoring Officer To consider a report on the appointment of a Monitoring Officer.	61 - 64

- 11. Recommendations of the Cabinet**
To consider the recommendations of the Cabinet from its meetings held on 6 November and 4 December 2019, on the following items: 65 - 68
- a) Redevelopment costs for Harper House - Key Decision
 - b) Calendar of Meetings
- 12. Report from the Leader of the Council**
To receive the reports from the Leader of the Council on the work of the Cabinet at its meetings on 6 November and 4 December 2019. 69 - 72
- 13. Report from the Chairman of the Audit Committee**
To receive the report from the Chairman of the Audit Committee on the work of her Committee. 73 - 74
- 14. Report from the Chairman of the Licensing Committee**
To receive the report from the Chairman of the Licensing Committee on the work of his Committee. 75 - 76
- 15. Report from the Chairman of the Members' Code of Conduct Committee**
To receive the report from the Chairman of the Members' Code of Conduct Committee on the work of his Committee. 77 - 78
- 16. Report from the Chairman of the Overview and Scrutiny Committee**
To receive the report from the Chairman of the Overview and Scrutiny Committee on the work of her Committee. 79 - 80
- 17. Report from the Chairman of the Planning Committee**
To receive the reports from the Chairman of the Planning Committee on the work of his Committee at its meetings held on 13 November 2019 (attached) and 11 December 2019 (to follow). 81 - 82
- 18. Motions**
To receive any motions from Councillors in accordance with Standing Order 19.

Note: The deadline for motions to be considered at this meeting was Monday 9th December 2019 and one was received as follows:

“This motion highlights Spelthorne Council’s existing Code of Conduct for elected councillors as expressed in the Council’s Constitution, Part 5, which all councillors are required to adhere to when they are elected.

The code is based on the principles of selflessness, integrity, objectivity, accountability, openness, honesty and leadership and is stated in point 9 as follows:

'You must treat others with respect. This means treating people fairly and equitably and with courtesy, compassion and sensitivity. You should treat other people equally as you yourself would expect to be treated. You must never use behaviour which a reasonable person would consider as offensive, overbearing, intimidating, malicious, insulting or humiliating.'

This Council agrees the existing code comprehensively promotes human rights and condemns all forms of discrimination, and the Council reiterates its commitment to the code and its onus on all elected members."

Proposed by Councillor Vivienne Leighton
Seconded by Councillor Richard Smith-Ainsley

19. Questions on Ward Issues

The Leader, or his nominee, to answer questions from Councillors on issues in their Wards, in accordance with Standing Order 15.

Note: the deadline for questions to be considered at this meeting is 12 noon on Thursday 12 December 2019.

20. General questions

The Leader, or his nominee, to answer questions from Councillors on matters affecting the Borough, in accordance with Standing Order 15.

Note: the deadline for questions to be considered at this meeting is 12 noon on Thursday 12 December 2019.

Questions have been received from Councillor R.W. Sider BEM and Councillor L.E. Nichols.

The following questions have been received from Councillor R.W. Sider BEM:

Question 1

"Will the Leader and members of this council join me in thanking Michael Graham for his outstanding service as Head of Corporate Governance of this Council over the past 14 years, and wish him well and every success in his new appointment of Assistant Director for Legal and Democratic Services at Reading Borough Council."

Question 2

“The week commencing 25 November was designated as National Tree Week. Trees have a crucial role to play in tackling the climate emergency and apart from drawing down carbon dioxide, trees create more spaces for nature, supporting hundreds of species of insects, birds and mammals. Trees are also great for public health, helping clean air, and providing access to nature that is important for our wellbeing. That said, ‘ Given the space and economic viability in our borough, will the Leader support the doubling of tree cover in Spelthorne by the year 2045’.

Question 3

“The Local Plan has identified proposed sites in Charlton Village, Shepperton to accommodate developments of some 380 dwellings. The total number of homes in Charlton Village at present is around 420, and the Local Plan proposal would mean that there would be an increase of 90% in housing. Whilst the Local Plan is subject to consultation, and residents have already submitted a petition to the Council appended with 609 names against the identified sites for development, would the Leader agree with me, and share my concerns, that such an increase in this village would destroy its character in entirety.”

The following question has been received from Councillor L.E. Nichols:

Question 4

“In August, Spelthorne Borough Council advertised for non-executive directors for Knowle Green Estates. How many applications were received and how many candidates were interviewed? Have any appointments been made?”

21. Urgent Action

To note an urgent action undertaken by the Chief Executive.

On 9 November 2019 the Chief Executive in consultation with the Leader, agreed to designate the Running Horse Public House as a new polling place in the Sunbury Common ward for the 12th December General Election. This is not a Key Decision. The matter was considered as an urgent action because the venue previously used as a polling station in this ward had declined its use at this election and it was necessary to ensure there were sufficient polling places in the district before the Council was next due to meet.